

Manual > Access My Saved Challans (Post Login)

How can I retrieve the saved Challan and edit it? Once a Challan is saved, for how many days is it valid?

Saved Challans are only available post-login to the GST Portal. To retrieve the saved challan, perform the following steps:

1. Access the <https://www.gst.gov.in/> URL. The GST Home page is displayed. Login to the **GST Portal** with valid credentials. The Dashboard is displayed. Click the **Services > Payments > My Saved Challans** command.

Goods and Services Tax

GJ TaxPayer 234 Ltd

Dashboard Services Notifications & Circulars Acts & Rules Downloads

Registration Ledgers Returns Payments User Services

Create Challan My Saved Challans

Challan History

	IGST (₹)	CGST(₹)	SGST (₹)
Liability related to Return	90,000	1,15,000	1,15,000
Cash	40,000	20,000	20,000
Input tax Credit	70,000	80,000	80,000
(Net Liability)/Net Credit	20,000	(15,000)	(15,000)
Liability other than Return	0	0	0

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View Profile

Notices/Orders

Saved Forms

Received Show cause notice for cancellation of Registration from Commissioner, Bangalore

2. The Saved Challans are displayed in a chronological order (most recently saved challan is shown first in the list).

Note:

- You can view or edit the saved challans within 7 days of the creation date. After 7 days, it will get purged from GST Portal.
- You can save maximum 10 challans at any point of time.

Dashboard > Payment > Saved Challan

English

Create Challan Saved Challan Challan History

Reference Number	Creation Date	Amount(₹)	Mode	Expiry Date	Action
CLN3700000009	06/03/2017 13:34:47	88	E-Payment	13/03/2017	Edit Delete

3. Under **Action** column, you can click the **Edit** button to edit the saved challan. You can click the **Delete** button to delete the saved challan.